

**BOARD OF PUBLIC WORKS AND SAFETY
OF THE CIVIL CITY OF UNION CITY, INDIANA
JANUARY 23, 2012**

The meeting was called to order at 8:00 a.m. in the Union City Council Chambers conference room with Mayor Bryan Conklin presiding.

ROLL CALL

Present at the meeting were: Mayor Bryan Conklin, Board members Susan Pyle and Philip Brewer, Clerk-Treasurer Anita Amspaugh, Fire & EMS Chief Tim Crawford, Water Superintendent Brad Mink, Wastewater Superintendent Scott Thompson, Police Detective Chad Puterbaugh.

Also in attendance: Councilor Jim Hufford.

MINUTES

Bryan Conklin moved to accept the minutes from the previous meeting and Philip Brewer seconded. All ayes were received (3-0), motion carried.

VISITORS WISHING TO ADDRESS THE BOARD

Jim Hufford discussed the way in which the City of Carmel made their minimum housing standards ordinance more enforceable by taking it out of the Housing Ordinance and putting it under Public Safety & Health Ordinance. Discussion.

PRESENTERS ON AGENDA

None.

DEPARTMENT REPORTS

Clerk-Treasurer – Anita Amspaugh distributed the 125 Premium forms to the supervisors and instructed them to have their employees fill it out, sign it and return it to her by the end of the week.

Amspaugh reminded the supervisors that tomorrow is the quarterly Pinpoint Wellness review and that the employees should have already updated their assessments online. She also advised them that the employees will be required to update their medical information on Formfire after the first of February.

Water Department – Superintendent Brad Mink reported on the snow issue over the weekend which went well.

Mink reported on an issue with the water systems over the weekend with the new tank feed line to the pressure transducer was frozen due to the GFI breaker kicking out and turning off the heat tape.

Mink reported that the pipe to repair the water line on Lennox will be purchased today and work will start on it tomorrow.

Mink reported that Dennis Schweigert is in the process of scheduling the driving test for his CDL. Amspaugh reported that Schweigert had a minor accident on Friday with the snow plow and that there was minor damage to the City truck but major damage to the other vehicle. No injuries were reported.

Mink reported that Rick Reichard has discussed attending the railroad disaster training. There was also a discussion on the NIMS training and the need to get this completed by all employees.

Police Department – Chief Cobie Wells reported that the Union City Court has been moved to the police station.

Wells reported that he has four (4) applications for reserve officers and that he will present the applications to the Board of Works at the next meeting.

Wells reported that there were not enough registrations for the first NRA class, therefore, another class will be scheduled at a later date.

Wells reminded the Board members that he will be training an officer for the DARE program and that the Sheriff's Department will pay most/all of it.

Wells reported that the range project will resume when the weather breaks.

Wells reported that the Citizens Academy is slated to be scheduled in August and will supply more details at a later date.

Wells reported on the progress of the citation at 340 South Columbia Street.

Sewage Department – Superintendent Scott Thompson reported that the plant is “holding its own” during all of the recent rains. Secondary pump has been **replaced in the tank**.

Thompson presented two (2) quotes from Culy Construction: Rehab of a 12” plug valve and a new gear reduction inside the manhole = \$4,500; Cut in a new 12” gate valve at the depth of 12’ deep which will include excavation and parts & labor = \$5,500. After a short discussion, After a short discussion, Bryan Conklin moved to accept the bid at \$5,500 and Philip Brewer seconded. All ayes were received (3-0), motion carried. Mayor Conklin added that he wants Scott to get a quote for the fence as soon as possible.

Thompson reported that he is waiting on another quote for the Jackson Lift pump before submitting them to the Board members.

Fire/EMS – Chief Tim Crawford reported that he has not received the home safety survey back from the city attorney's office.

Crawford reported that the AFG is in the 6th round, however, he has not yet received a notice that they have been dropped from the grant process.

Crawford reported that he has spoken to Rodney O'Connor to finish the desks at the fire station. He added that Rodney is coming to the station on Tuesday to discuss this.

OLD BUSINESS

None.

NEW BUSINESS

New Proposed Ordinances Review – A discussion was held on the proposed ordinance which will create the position of Public Safety Director and Public Works Director and the proposed ordinance that amends the salary ordinance to add these job pays. Mayor Conklin added that these changes will go into effect March 1.

Executive Session Date for Interviews – An executive session was set for Thursday, January 26, to interview applicants for the opening in the Street, Park & Cemetery Departments.

BOARD MEMBER QUESTIONS/COMMENTS

None.

NEXT MEETING

The next regular Board of Public Works and Safety meeting will be on Monday, Monday, February 13, 2012, at 8:00 a.m.

ADJOURNMENT

Being no further business to come before the Board of Works, Bryan Conklin moved to adjourn the meeting and Susan Pyle seconded. Meeting was adjourned at 8:45 a.m.

Bryan K. Conklin, President
Board of Public Works and Safety

Attest: _____
Anita M. Amspauagh, Clerk-Treasurer